

Resolution of the Town of Farmersville

Francis Pete Lounsbury, Supervisor

Members of the Town Council: Donna Vickman | Pamela Tilton | Mark Heberling | Richard Westfall

Clerk: Bridget Holmes

DATE: _____

RESOLUTION NUMBER: _____ YEAR: _____

MOVED BY: _____ SECOND BY: _____

TITLE: **Resolution Authorizing Supervisor to Inventory Buildings and Access Contract;**

WHEREAS, Town Law Section 64 (3) provides, in part, “the town board of every town...shall have the management, custody and control of all town lands, buildings and property of the town...”; and

WHEREAS, the Town Board is desirous of obtaining an inventory and establishing a policy on the access and control of all town buildings and properties; now therefore be it

RESOLVED, that the Supervisor is hereby authorized and directed as follows:

- Establish a comprehensive list of each Town officer and/or employees door access, including but not limited to, what buildings, specific doors, equipment and the like to which each employee may have access;
- Issue a directive that only the Supervisor, on behalf of the Town Board, be authorized to direct or control the issuance or revocation of door access by any method including with physical keys or electronic entry or the like;
- Execute a contract on behalf of the Town for the installation, repair, maintenance or replacement of any entry point, door lock or access point; and be it further

RESOLVED, that the Supervisor issue a report within 45 days to the Town Board detailing the outcome any directive undertaken as a result of this resolution.

The resolution as stated above is hereby adopted by a majority vote of the Town of Farmersville Town Board at an official meeting held on the 13th day of January in the year 2020, the ayes and nays take and recorded below:

_____ Francis Pete Lounsbury, Supervisor

_____ Donna Vickman, Councilmember

_____ Pamela Tilton, Councilmember

_____ Mark Heberling, Councilmember

_____ Richard Westfall, Councilmember

CERTIFIED: _____

Bridget Holmes, Clerk
Town of Farmersville